

The Knitting & Crochet Guild is dedicated to promoting the crafts. As such we include a section on our website to promote [local groups and meetings](https://kcguild.org.uk/sharing-knowledge/guilds-groups-and-other-resources/local-groups-meetings/) even if they aren’t an official KCG Branch, as well as [Local Yarn Shops](https://kcguild.org.uk/sharing-knowledge/guilds-groups-and-other-resources/local-yarn-shop-members/) and [other business](https://kcguild.org.uk/sharing-knowledge/guilds-groups-and-other-resources/business-links/) links such as online shops, classes and workshops.

If you would like the details of your group or business to be published on the Guild’s website, free of charge, please complete the tables below and email this document to lyshops@kcguild.org.uk

In return it would be great if you could join the [Guild’s Facebook group](https://www.facebook.com/groups/182366783086) and mention the Guild to your group members and customers so we can raise awareness of the fantastic work the Guild does in preserving and promoting the crafts and bringing together like-minded people. Thank you.

**This form is being submitted by:**

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| **Name** |  |
| **Email** |  |
| **Telephone**  |  |
| **Date submitted** |  |
| **Note:** we need the details above so that we have someone to contact once a year to confirm that details are still correct. The details above will not be published on the Guild website unless they happen to be the same as you give below. |

**Information to be published on the Guild’s website**

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| **Group**  | If you run a regular group or meeting (that is not a Guild Branch or a business) and would like it to be added to the Guild’s website please complete all sections below: |
| **Information required** | **Explanation notes** | **Your answers:** |
| **The Group’s name** |  |  |
| **Crafts** | Specify what craft you cover eg knitting and crochet, or just crochet or all stitching crafts |  |
| **Venue address**  | If you meet in more than one location, please give all addresses |  |
| **Venue postcode** | Providing a postcode allows us to accurately plot the location on the Guild map  |  |
| **Contact name** | Usually the organiser of the group.  |  |
| **Contact telephone** | Please make sure you give us at least one way for people to get in touch with you about your group  |  |
| **Contact email** |  |
| **Usual meeting time**  | eg Tuesdays 1pm to 4pm, or, the first Thursday of the month at 7pm |  |
| **Cost** | eg £2 per meeting or the cost of a cup of tea |  |
| **Information** | Tell us a little bit about your group and what you do, is there parking available, is the venue accessible to wheelchair users etc |  |
| **Links** | If you have a Facebook page or Ravelry group you can add the links to them here |  |

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| If a regular member of the Group is also a member of the Guild you are eligible to become an official Guild Branch – would you like to be sent further details on this?  | **YES** / **NO** / **N/A**(delete as appropriate) |

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| **Local Yarn Shop Member** | If you are a current Guild member and a Local Yarn Shop owner and would like the shop’s details to be advertised on the Guild’s website, please complete all sections below: |
| **Information required** | **Explanation notes** | **Your answers:** |
| **Guild membership number** | If you’re not currently a member, for just a £25 donation you can sign up here: [kcguild.org.uk/membership/join/](https://kcguild.org.uk/membership/join/)  |  |
| **Shop name** |  |  |
| **Shop address**  |  |  |
| **Shop postcode** | Providing a postcode allows us to accurately plot the location on the Guild map  |  |
| **Contact telephone** | Please make sure you give us at least one way for people to get in touch with you about your shop |  |
| **Contact email** |  |
| **Shop website** |  |  |
| **Classes and workshops** | Do you run classes and or workshops? If so give a brief outline of what you teach and where people can get more info |  |
| **Information** | Opportunity for you to say a little bit about your shop and whether you offer any discounts to Guild members 😊 |  |
| **Logo/picture** | If you would like us to include your shop logo or picture please attach the file when your return this document by email. | Logo/picture submitted? **YES** / **NO**  (delete as appropriate) |

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| **Business link** | If you are a current Guild member and offer products and services that will be of interest to knitters and crocheters, and would like the details to be advertised on the Guild’s website please complete all sections below: |
| **Information required** | **Explanation notes** | **Your answers:** |
| **Guild membership number** | If you’re not currently a member, for just a £25 donation you can sign up here: [kcguild.org.uk/membership/join/](https://kcguild.org.uk/membership/join/)  |  |
| **Business name** |  |  |
| **Business address**  | Postal address if you have it, otherwise give the website address below. |  |
| **Business postcode** | Providing a postcode allows us to accurately plot the location on the Guild map  |  |
| **Contact telephone** | Please make sure you give us at least one way for people to get in touch with you about your business |  |
| **Contact email** |  |
| **Business website** |  |  |
| **Services/products provided** | Provide a brief outline of the services and or products you provide |  |
| **Information** | Opportunity for you to say a little bit about your business and whether you offer any discounts to Guild members 😊 |  |
| **Logo/picture** | If you would like us to include your business logo or picture please attach the file when your return this document by email. | Logo/picture submitted? **YES** / **NO**  (delete as appropriate) |